

El Monte Union High School District
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Instructional Support Office
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District English Learner Advisory Committee (DELAC)

January 25, 2018 Meeting

5:30 – 8:00 p.m.

AGENDA

1. Sign-in and Welcome
Meeting called to order at _____ by _____.
2. Approval of the agenda
3. Reading and approval of the minutes for December 20, 2017

Compliance Items

4. District-wide needs assessment **[I-EL 5.1(b)]**
 - Review Graduation Rate and College and Career Indicator (CCI) information from the California Dashboard
 - Review school site parent needs assessment results
5. Establishment of district program, goals, and objectives for programs and services for ELs. **[I-EL 5.1(c)]**
 - Review the components of the English learner instructional programs
 - a) Structured English Immersion (SEI)
 - b) English Language Mainstream (ELM) programs
 - c) Bilingual program and other services
 - Review the district's process to identify, assess, **place**, and **monitor** English learners.
6. Parent Involvement Policy **[I-CE2.2(c)]** – Follow-up questions and clarifications

Additional Items

7. Announcements
 - a. Parent Involvement Academy: March 16, 2018
 - b. Next DELAC meeting: February 22, 2018
8. Meeting Evaluation and Adjournment
Meeting adjourned at _____ p.m.

To add agenda items for the next meeting, please call the Instructional Support office at (626) 444-9005, ext. 9916.

**District English Learner Advisory Committee
LEGAL REQUIREMENTS**

<i>Date Completed</i>	LEGAL REQUIREMENTS
10/26/2017	1. Each local education agency (LEA) with more than 50 English learners (ELs) must have a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents of ELs and not employed by the district. [I-EL 5.0]
	2. The DELAC shall advise the school district governing board on all of the following tasks:
10/26/2017	a) Development of a district master plan including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSA. [I-EL 5.1(a)]
	b) Conducting of a district-wide needs assessment on a school-by-school basis. [I-EL 5.1(b)]
	1. Review the state content assessment results (SBAC).
12/20/2017	2. Review the English Learner Progress and Proficiency data.
01/25/2018	3. Review school parent needs assessment survey results.
01/25/2018	4. Review data on graduation and A-G completion for English learners.
12/20/2017	5. Review of the annual language census data.
	c) Establishment of district program, goals, and objectives for programs and services for ELs. [I-EL 5.1(c)]
12/20/2017 01/25/2018	1. Review the district's process to identify, assess, place, and monitor English learners.
01/25/2018	2. Review the components of the Structured English Immersion (SEI) and English Language Mainstream (ELM) programs, and other services.
	d) Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. [I-EL 5.1(d)]
10/12/2017 12/20/2017	e) Review and comment on the LEA's reclassification procedures. [I-EL 5.1(e)]
	f) Review and comment on the written notifications required to be sent to parents and guardians. [I-EL 5.1(f)]
	1. Annual and initial notification to parents of English learners
	2. Notification of official CELDT results
	3. Notification of reclassification
10/26/2017	g) Review and comment on development of the Local Control and Accountability Plan (LCAP). [I-EL 5.1(g)]
10/26/2017	3. Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities. [I-EL 5.2]
	4. The consolidated application must also include certifications by appropriate district advisory committees that the application was developed with review and advice of those committees. [I-EL 5.3]
	ADDITIONAL ITEMS
10/26/2017	5. Review the Uniform Complaint Procedure (UCP), the <i>Williams</i> Complaint Procedure, and the UCP notification procedure. [II-UCP2]
10/26/2017 12/20/2017 01/25/2018	6. Review the district Parent Involvement policy. [I-CE2.2(c)]
	7. Review and revise DELAC bylaws.
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